

Minutes of the Mundford Parish Council Meeting Held at Mundford Cricket Club, Mundford on Thursday 4th December 2014

PRESENT:

Councillors J. Goad Vice-Chairman, A. Shepherd, J. Burton, C. Weight, L. Pratt, T. Fox, D. Goodrham, J Marston and Mrs P. Angus Clerk to the Council. There were 4 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone.

2. APOLOGIES OF ABSENCE

Cllr S.Eyres Chairman

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council Meeting held on Thursday 23rd October 2014 were accepted and signed as a true record. This Proposed by Cllr Pratt seconded by Cllr Fox all were in favour.

4. DECLARATIONS OF INTEREST

Cllr Goodrham declared an interest an item under Matters Arising – Multiple occupancy

5. PUBLIC PARTICIPATION

Mr Chris Curtis the Planning Enforcement Team Leader from Brecklands Council gave a brief presentation explaining the Brecklands Enforcement Departments procedures. The Cllrs and Public found this very informative and helpful. A member of the public thanked Mr Curtis for his department's recent help with a local matter.

6. MATTERS ARISING

6.1 Outstanding Highway

Installation of kerb alongside the village green –The kerb has now been installed, Cllr Fox pointed out that Highways have installed a drop kerb at the end of the row and motorist are now using this to drive up on to the kerb either to park or pass by parked vehicles, it was agreed that the clerk would contact Highways regarding the removal of this drop kerb with the possibility of installing a concrete ball to try and stop this happening. It was agreed to take the following off the agenda, Fir Close – parking, letters have now been put through the residents doors informing them that parking spaces cannot be reserved on the highway, Cherry Tree Close – parking in the turning area, letters have been sent to all residents asking them not to park in the turning area. Flooding on the roundabout – seems to be resolved clerk is to advise highways that this will need a regular clean to avoid any future flooding, Village Green – one way system, highways have confirmed this is not possible.

6.2 Bus Service

Passenger totals for November 2014

1st = 7 passengers, 15th = 7 passengers and 29th = 6 passengers.

6.3 Training and Courses

The Clerk attended a New Clerks Networking day, this was aimed at Clerks that had been in the job under a year. The Clerk explained that she found this very informative and helpful and well worth attending.

6.4 Allotments

Cherry tree to be discussed at the next meeting. A discussion took place regarding the fence and it was agreed that the we would get 3 quotes for the erection of the fence this was proposed by Cllr Fox and seconded by Cllr Goodrham all agreed.

6.5 Handyman, Litter Warden and Gardener

Handyman – The clerk reported that the handyman had now completed the tiling in the Parish office and also cleaned the front of the office and he had now been asked to clean the bus shelters and after that the benches will need re-treating. Gardener – everyone is happy with the gardener. Litter Warden – following a discussion it was agreed that the Parish Council do not need a paid

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litter warden and that a month's notice will be given, this was proposed by Cllr Pratt and seconded by Cllr Burton 6 were in favour.

6.6 Trailer on Lynford Road

Notices have now been served by Brecklands Planning Enforcement department to clear the area by 12th February 2015. The Chair expressed his sympathy to the local residents in the area for the disruption and distress that this has caused them.

6.7 War Memorial area

All work is complete and it was agreed that this subject would come of the agenda.

6.8 Notice Board

The clerk informed the Cllrs that there is approximately one more hour's work to be done on the notice board this will include the new Perspex door and locks.

6.9 Multiple Occupancy

A discussion took place regarding various disturbances with in the house and also the continual change/turnover of residents. The Chair advised the residents to contact Breckland Council direct and to call the police if they are concerned or alarmed about the noise and disturbances. It was agreed that this should stay on the agenda.

6.10 Christmas tree

3 companies donated a combined total of £70.00 towards the tree, the lights were turned on by the owners of these companies and the Chair said that he had received good comments about the appearance of the tree. The Chair thanked all the Cllrs and volunteers who turned up on the day to help with the erection and decoration of the tree.

Cllr Shepherd proposed that the Parish Council ask the newsagents if we could hang the spare Christmas lights outside their shop this was seconded by Cllr Goodrham and all agreed.

6.11 Bulb Planting

Mr John Newton of Cherry Tree Close has donated a bag of bulbs to the Parish Council and these have now been planted in the village green by the Chairman. It was agreed that this would now come off the agenda.

6.12 Partnership Scheme

Widening of the road and installing a bollard on the bend at the junction of St Leonards Road and West Hall Drive - The clerk had met with the Highways department to discuss if this would be feasible and was told by Highways that this will not slow down the speeding cars and the council would be forever having to replace the bollard as this would probably be knocked down. The Chair suggested that we ask if the road could just be widened without the installation of the bollard, the clerk will contact Highways to ask the question.

6.13 Mundford Pride Scheme

4 residents have nominated the Chairman Mr Stefan Eyres to be awarded the Mundford Pride Scheme, the clerk has contacted NALC and has been told this is not appropriate and may also be illegal to give a serving member of the Parish Council any money for carrying out work in the village. The Vice Chairman stated that our Chairman Stefan Eyres goes above and beyond his role as Chairman to the Parish Council and is an asset to the village.

6.14 2015 meeting dates

The clerk has circulated to the Cllrs the proposed meeting dates for next year, Cllr Weight pointed out that the 7th May could possibly clash with the Parish Council Elections, it was agreed that this date would be changed if this was the case, Cllr Shepherd proposed that there will not be a January meeting unless something arises that changes this situation, this was seconded by Cllr Marston and 5 agreed.

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7. CORRESPONDENCE

Most of the correspondence has been circulated to the Cllrs. The clerk said that she had received an e-mail from the police asking her to remind residents that this is the time of year when a high percentage of theft of residential fuel takes place. The Parish Council has also received a letter of thanks from a resident in Cherry Tree Close regarding the circular put through their doors asking that they refrain from parking in the turning area in the close. The clerk read out extracts of a letter received from a resident regarding pigs that keep escaping from the site in Lynford Road and are roaming in the residents gardens and also on the main road, the letter will be forwarded to Brecklands by the clerk, the clerk has told the residents to call the police when the pigs are seen roaming around the area, the Chair stated that he understands that the police are now taking action with the owners of the pigs regarding this problem. An e-mail from the police asking if the Parish Council can help with an overgrown garden belonging to a resident in Malsters Close was circulated before the meeting and it was agreed that the Parish Council are unable to assist with this matter.

8. FINANCE

8.1 Chilzone

The clerk has chased this up and is awaiting their response.

8.2 Accept and Sign the Cheques

The Chairman did not read the cheque payments out for November as all Cllrs had been issued a copy. Cllr Weight proposed that they should be accepted and signed this was seconded by Cllr Fox all were in favour.

The following payments were authorised at the meeting, 4th November and cheques were signed by Cllr Fox and Cllr Shepherd. The payments sheet was signed by the Chairman.

Cheque	Description	Total
101797	Void Cheque	£ 0.00
101798	K&M Lighting Maintenance for Nov	£ 117.59
101799	Mundford Cricket Club Donation	£ 90.00
101800	EACH (replaces lost cheque 101750)	£ 100.00
101801	ICO – Information Commissioner	£ 35.00
101802	Mundford PCC Grant	£ 2000.00
101803	Mr S Eyres – Strimmer line and Hooks	£ 18.57
101804	Didlington Nurseries Bulbs/Tree/Compost/Bedding plants	£ 510.00
101805	Viking Stationary	£ 20.38
101806	E-ON Parish Office	£ 77.88
101807	Iceni Pest Control	£ 48.00
101808	NPTP – New Clerks Networking Day	£ 60.00
101809	Mrs A Shepherd - CCS	£ 250.00
101810	Mrs P Angus Parish Clerk Salary	£ 540.54
101811	Mr A Veal Litter Warden Salary	£ 64.00
101812	Void Cheque	£ 0.00
101813	Mr N Balding Salary for 4 hours finishing tiling the Parish Office and Cleaning the outside of office	£ 32.00
101814	Mr B McIsaac Salary/Mileage/Notice Board expenses	£ 111.19
101815	K&M Lighting maintenance for Dec	£ 117.59
101816	West Norfolk Community Bus	£ 105.00

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8.3 Website

The Clerk read out a report from Mrs Godfrey that in November there were 236 visitors and she has added any events that were included in the Connect.

8.4 Donations

A cheque has been raised for £90.00 as a donation to the Cricket Club for use of their facilities for the Parish Council meetings. A new cheque has been raised for £100.00 for EACH to replace the old cheque that has gone missing, it was agreed that the old cheque would not be cancelled.

8.5 Budget 2015/2016

The clerk distributed the budget figures to the Cllrs prior to the meeting. Following a discussion Cllr Shepherd proposed that the Parish Council apply for the same precept as the previous year which £30,000 this was seconded by Cllr Fox and all agreed.

9. PLANNING APPLICATIONS

3PL/2014/0932/F Land adjacent to A1065 IP26 5EU

Replacement antennas and dish at existing mobile base station dated 27th August 2014
No objections

3PL/2014/0973/F Browns Kitchens Swaffham Road IP26 5EH

Covered outside area and revised opening hours (retrospective) dated 29th October
Planning approved

3PL/2014/0970/F Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
All Cllrs objected

3PL/2014/1185/F The Old Exchange Crown Road IP26 5HQ

Erection of single storey extension dated 18th November 2014
No Objections

10. STREET LIGHTING

New light in Pig Sty Lane - the Clerk is in contact with Amey/Norfolk CC and is waiting for a quote for this work to be carried out, Amey had given the clerk a guide price of £1,800 plus VAT. Cllr Fox proposed that if the quote comes back at £2,000 or under then the clerk can go ahead and place the order, this was seconded by Cllr Goodrham all agreed.

11. REPORTS

District Cllr Ann Steward

Not at meeting

County Cllr Ian Monson

Not at meeting

12. MEMBERS' MATTERS

Cllr Goodrham asked if the car wash signs displayed along the road are legal and it was explained that these are not on Highway property.

It was agreed that leaflets advising the date of the 2015 Annual Parish meeting will be displayed on notice boards and in the Connect prior to the meeting.

Cllr Marston reported a pothole at the entrance of Impson Way.

There have been reports of a person lying in the road under the pretence that they have been injured and when a motorists stops to assist their cars are being stolen, it was agreed that a notice go in the Connect and on the notice board and the Website to warn residents about this.

Cllr Fox asked if a parishioner could go to County Hall to read previous minutes that are stored there, the clerk will enquire about this.

It was agreed that the clerk would chase up Highways regarding the uneven pavement outside the newsagents.

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With nothing more to discuss the meeting closed at 8.53pm

Chairman: _____ Date: _____